



REFEREE CLINICS IN NORTHERN CALIFORNIA

DATE: March 15, 2010

TO: Nor Cal Clubs

FROM: Bill Sage, US Club Soccer Executive Director

It has come to our attention that there are referee entry level clinics that have been requested by Nor Cal clubs that have either been denied or not yet approved in a timely fashion, when the requesting club is affiliated with US Club Soccer.

To be clear, as a member of USSF, US Club Soccer members are entitled to host clinics, the same as a CYSA member. So that we can be made aware of any problems and assist with getting classes approved as needed, please follow the following procedures:

1. Request to hold the clinic through the CNRA as you have in the past, by sending the request form into your DDI as instructed. You can link here for the proper [Class Request Form](#). You should submit the request at least 60 days prior to your projected clinic date.
2. In addition to submitting the form to CNRA, also e-mail a copy of the form to Gabe Rood of US Club Soccer at grood@usclubsoccer.org. It is important for us to be able to track these matters and resolve them in a timely fashion.
3. If you have not heard back from CNRA in 10 days of your Class Request Form submittal, please contact Gabe. We will then put you in touch with Steve Larsen, who is a certified referee instructor and District Director of Instruction, in CYSA District 5. Steve will contact you and work to arrange an instructor.
4. Steve will also contact the USSF directly, with US Club Soccer's help if need be, to get the class approved.
5. Steve will also coordinate any logistical issues, such as obtaining course materials, arranging for class fee payments, submitting referee registration information to USSF, obtaining badges, etc.
6. We would ask that you also post the availability of the clinic on your club Web site, and inform Nor Cal so they can post the information as well. Contact admin@norcalpremier.com for this purpose.

Thank you for helping with the important process of developing the referee pool in Northern California.